School of the
ARTS AND ARCHITECTURE

ART MAJOR
23-24 CHANGE OF MAJOR

This information is for currently enrolled UCLA students who wish to be in the Art major.

Change of Major applications are reviewed by Department of Art faculty on a quarterly basis (excluding Summer Sessions). The number of admitted students is limited and based on available space in our program for that quarter, as well as a selective review of applications. In their review, faculty evaluate applicants' creative works and ideas, and consider the suitability of this program for the applicants' areas of interest as demonstrated in the portfolio and personal statement.

ELIGIBILITY:

-You must check in with the Art Department's Academic Advisor, Caron Cronin (ccronin@arts.ucla.edu), for your eligibility to apply for the Change of Major, prior to submitting your application.

-You must have completed at least one quarter (not including Summer Sessions) at UCLA before applying for a Change of Major.

-You must be in good academic standing at the end of the current quarter. If you are on academic probation at the end of the last quarter, you may still apply with the expectation that you will be off probation at the end of the current quarter.

-Change of Major applicants are recommended to have completed, or have in process, one or more courses in the Department of Art at UCLA. Check with Caron Cronin (ccronin@arts.ucla.edu) for the procedure to enroll in an art course.

-In order to ensure completion all of the major requirements within the School of Art and Architecture's maximum allowable units, it is preferred that students have completed fewer than 90 units at the time of application. Applicants with more than 115 units (excluding AP and Art courses) are not likely to be approved.

APPLICATION PROCEDURE

The supplemental application site will open on the first day of instruction for each quarter, and close on the Friday of the 4th week of each quarter at 5:00pm PST.

I.   Register as a Change of Major applicant using this Google Form:
https://forms.gle/8CMdCwEnti3MdMj69. As a part of this registration, you will need to submit a PDF of your Program Change Petition. Download the petition form here: http://www.registrar.ucla.edu/Forms/Registration-and-Enrollment/Undergraduate-Program-Change-Petition.

II.   Sign up for a SlideRoom account at **uclaarts.slideroom.com.**

III.   Complete the SlideRoom application at uclaarts.slideroom.com. There will be individual links for Fall, Winter, and Spring Quarter review periods, look for "[*Fall/Winter/Spring Quarter*] - ART Major Program Change Application (current UCLA Students)" to select the correct application. Requirements for the application are listed on the next page(s) of this document.

IV.   Your petition and supplemental application must be submitted by FRIDAY of 4TH WEEK (11:59pm Pacific Time). This is a strict deadline, please plan ahead to avoid any unexpected technical delays at the last minute. For help with application-related questions, contact customer service at support@slideroom.com. They typically provide responses to emails within 48 business hours.

Late, incomplete, or hard copy application material will not be considered. Make sure you review all categories before you submit your supplemental application. You may log in/log out of the system as many times as needed during the filing period, but once the application is submitted, you will not be able to make ANY corrections or additions. If you have questions, you may email Laura Young, Director of Enrollment Management at admission@arts.ucla.edu.

As you prepare your work, we encourage you to visit our online Supplemental Application System FAQ as well as our Portfolio Tips and Application Advice to read faculty thoughts and guidance regarding the admission process; all resources can be found at https://www.arts.ucla.edu/apply.

NOTIFICATION: Students will be notified of departmental decisions via email after the 8th Week of the quarter. Any updates to your academic record (i.e., grade changes, removal of incompletes, etc.) must be promptly reported to the department counselor.

ART MAJOR
23-24 CHANGE OF MAJOR Application Requirements
Deadline: <mark>Friday of 4th Week at 5:00pm PST (in Fall, Winter, and Spring quarters)</mark>

I. <u>UCLA DEGREE AUDIT REPORT</u> (PDF)

Please upload a PDF copy of your most current UCLA Degree Audit Report modeled for the Art major for the term in which you are applying. Your Degree Audit Report may be obtained via MyUCLA, or from the following locations:

- for Letters and Science students: A316 Murphy Hall (allow 2 working days)
- for UCLA Arts students: Student Services Office, 2200 Broad Art Center
- for TFT students: 103 East Melnitz Hall

If this is your first quarter at UCLA, an unofficial copy of your last college or high school transcript is also required. *Note: We require a matching transcript for every academic institution that you list in the supplemental application.*

All unofficial transcripts MUST be generated from their respective institutions, and must include the name of the institution as well as the student's full name. Please redact/black out your Social Security number.

II. <u>ACADEMIC RECORD</u>

Please explain any issues pertaining to your academic record, i.e., grade changes, removal of incompletes, etc., if applicable (1000 characters/approximately 200 words).

III. <u>DEPARTMENT STATEMENTS</u>

Each response should be no more than 2000 characters/approximately 300 words.

1) Please provide a statement describing your interests and influences in art, and your reasons for wanting to study art now. What does being an artist mean to you?

2) Please select **one** of the following two prompts:

A.   The UCLA Department of Art is interested in students who are aware of and engaged with their community and the world around them. What is your understanding of challenges we face as a society, and how do you see yourself or other artists as agents of social change?

or

B.   Please provide a statement that addresses your contributions to equity, diversity, and inclusion. Describe systemic barriers or challenges that you face in the pursuit of higher education and artistic and career goals; how you have worked to promote equity, diversity, and inclusion, whether through your creative work, employment, service, and/or other activities.

IV.   <u>PORTFOLIO</u>

Eight to ten (8-10) still images of creative work.

All portfolios are reviewed by Department of Art faculty who evaluate applicants' creative works and ideas, as well as the suitability of this program for the applicants' areas of interest. The portfolio should consist of recent original artwork and should reflect applicants' creative strengths. The portfolio may include work in any medium[s]. Self-initiated projects (artwork created independently of classroom assignments/exercises) are especially encouraged.

When documenting (photographing) your artwork, your artwork should fill the frame in the camera's viewfinder. **Images should be of artwork only.** Images submitted in presentation formats (i.e., images which include captioning, split screens, montages, etc.) will not be reviewed.

V. ADDITIONAL WORK - Optional

Applicants whose artwork includes time-based media such as video, performance, or music/sound may also submit an optional single media file of video or sound, or a combination compiled together as a reel. Please note that this space is for additional time-based creative work only, **<u>not</u>** for additional work via portfolio slideshows, portfolio websites, etc.

The total length of the entire compilation should be no more than **one (1) minute**.

- *Example 1: Video of Performance = 1:00*
- *Example 2: Video I (0:10) + Video II (0:20) + Sound (0:30) = 1:00*

As you prepare your work, we encourage you to visit our online **FAQ** as well as our **Supplemental Application Advice** to read faculty thoughts and guidance on the admission process; all resources can be found at arts.ucla.edu/apply. For additional portfolio guidelines and tips, please visit www.art.ucla.edu/undergraduate/admissions.html.